

That CAD Girl

Frequently Asked Questions

How do I download, install and activate Topcon MAGNET Office?

Note: With the v2026.0 release, Topcon returned its office and field software to the MAGNET name. Topcon Office is now MAGNET Office, Topcon Field is now MAGNET Field and version numbers now follow the year (for example, MAGNET Office 2026.0).

Good news: once you've done it once, it's pretty painless! **Topcon** MAGNET Office is downloaded from myTopcon NOW!, installed with a standard Windows installer and activated online with your Topcon ID and serial number.

This FAQ walks you through all of it, plus what to do when you get a new computer. Our screenshots were taken before the rebrand, so some screens may still say **Topcon Office** instead of MAGNET Office. The steps are the same.

Before you start, make sure your computer meets the MAGNET Office system requirements and has an internet connection for activation.

Jump to:

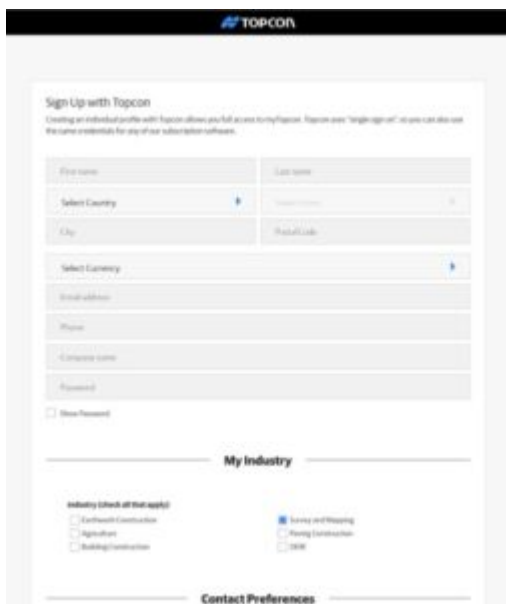
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Do I need a myTopcon account?

Yes. You need a myTopcon account to download MAGNET Office and to watch Topcon's activation videos. If you already have one, skip ahead to downloading MAGNET Office.

1. Click here to create a myTopcon account.



The screenshot shows the 'Sign Up with Topcon' registration form. It includes fields for First Name, Last Name, Select Country, City, Select Currency, Street Address, Phone, Company Name, and Password. Below these fields is a 'My Industry' section with checkboxes for various industries: Earthwork Construction, Agriculture, Building Construction, Survey and Mapping, Mining Construction, and Other. At the bottom is a 'Contact Preferences' section.

2. Check the email address you registered with for a “Thanks For Registering” email from Topcon. Click the link near the bottom of that email to complete your registration.



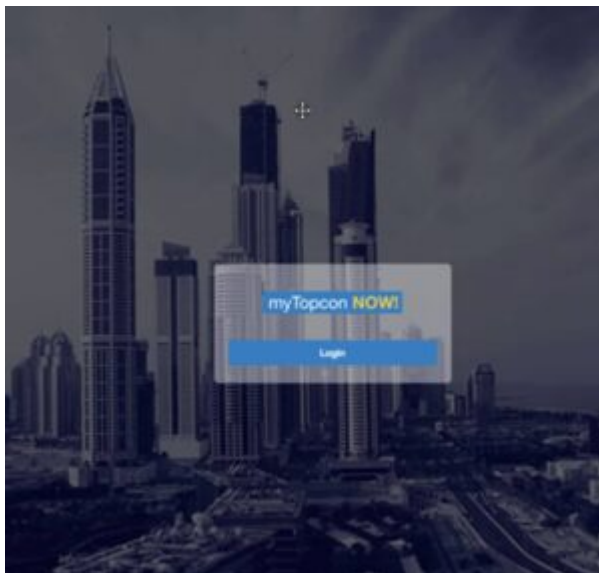
3. myTopcon opens in your browser and a video may play over the page. When it's over, close the video. You'll see a page with

your name on it. Click **myTopcon NOW!**

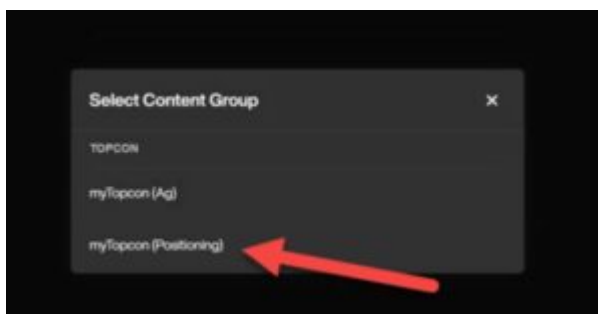


How do I download MAGNET Office?

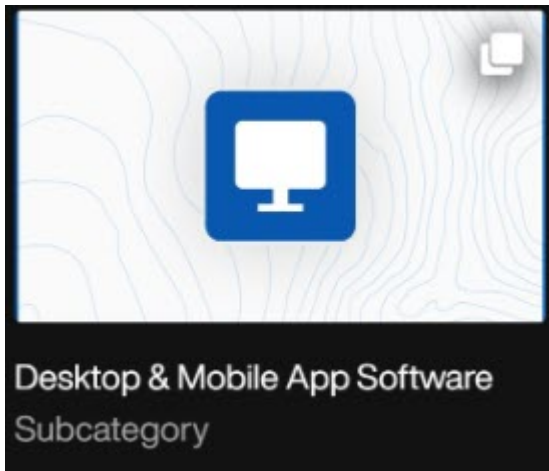
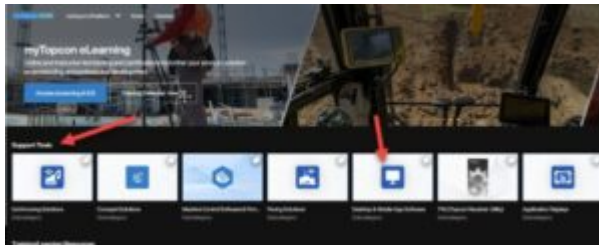
1. Log in to myTopcon NOW! with your myTopcon username and password.



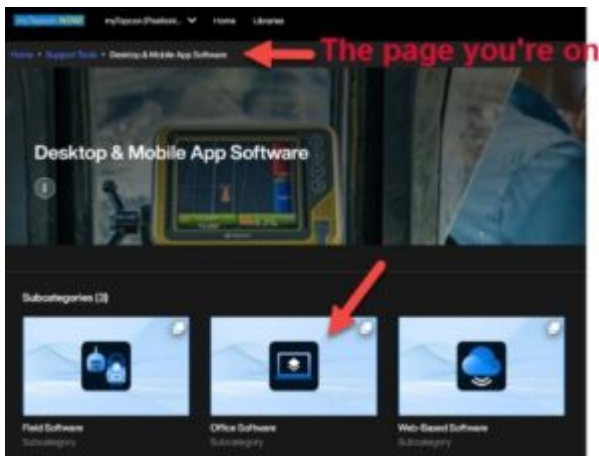
2. When asked to select a content group, click **myTopcon (Positioning)**.



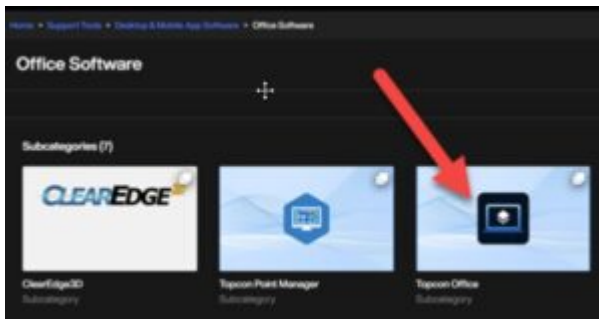
3. The first row of options on the myTopcon NOW! home page is **Support Tools**. On that row, click the square labeled **Desktop & Mobile App Software**.



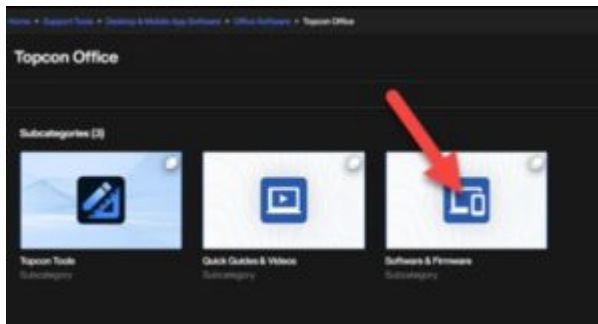
4. Under the software subcategories, click **Office Software**.



5. Click the product you want to download. In our screenshot it's still listed as **Topcon Office**.



6. Click **Software and Firmware**.



7. Click the installer for the latest version. Be sure to click the icon, not the circle in the corner!



8. Click the red **Download** button in the upper right corner of the screen. The download may take a few minutes depending on your internet connection.

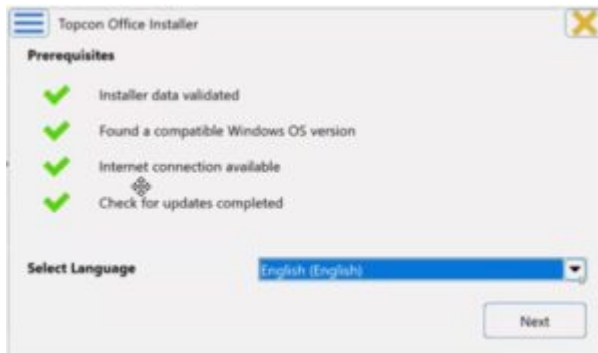


How do I install MAGNET Office?

1. When the download is finished, find the zip file in your **Downloads** folder. Right-click it and choose **Extract All**, then start the installer from the extracted files.



2. Select your language and click **Next**.



3. When the Installer Wizard opens, click **Next**.



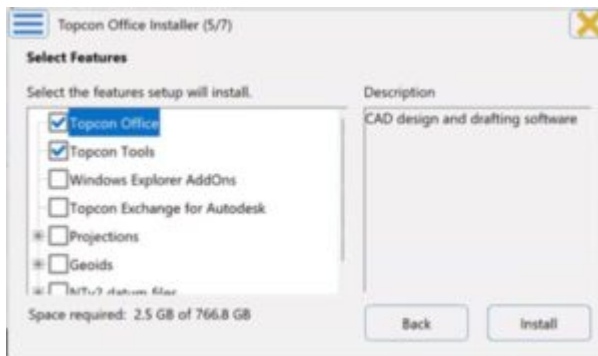
4. Read the license agreement, check **I accept the license agreement** (click **Print** if you want a copy) and click **Next**.



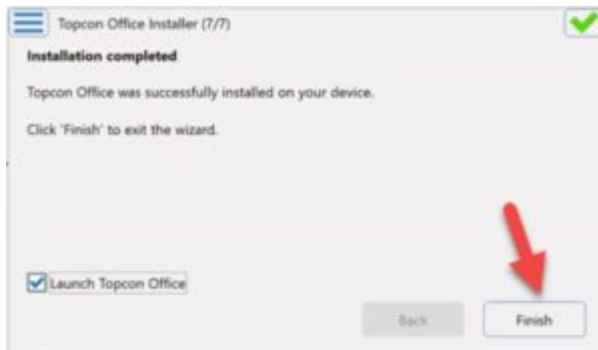
5. Choose where you want the software installed and click **Next**.



6. Select the features you want to install and click **Install**.



7. When the installation is complete, make sure **Launch** is checked and click **Finish**.

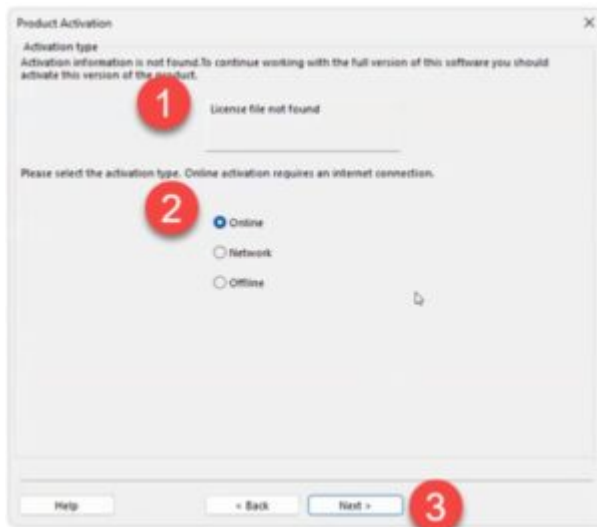


How do I activate MAGNET Office?

The first time you launch MAGNET Office, you'll see a **License file not found** message. Don't panic! That's expected because your serial number hasn't been activated yet.

Have your **serial number** and your **Topcon ID** (your myTopcon / MAGNET Enterprise login) handy, then:

1. On the **Product Activation** screen, select **Online** and click **Next**.



2. Sign in with your **Topcon ID**.



3. You're now logged in to **Enterprise** (the cloud side of your Topcon account). This step is required to activate your license. Check that your email address is correct in the **Login** field and click **Next**.



4. Enter your **serial number** and click **Next**.

Product Activation

Online activation

Please enter the serial number found on the Software Purchase Certificate

☐ Show available licenses only

Serial N...	Product	Expiration Date	User	Device ID	Available Seats

Serial number: Device ID:

Help < Back Next >

The software will generate the device ID by itself.

5. Check **I accept the terms of the license agreement** and click **Next**.

Topcon Office Installer (3/7)

License Agreement

Please read the following license agreement carefully:

TOPCON SOLUTIONS AGREEMENT
Updated: October 1, 2025

This Topcon Solutions Agreement (the "Agreement") is between Topcon Positioning Systems, Inc. or one of its Affiliates (collectively "Topcon") and the purchaser of the subject Topcon/Bottix Solution ("Customer"). Topcon and Customer are each referred to individually herein as a "Party" and collectively as the "Parties".

☒ I accept the license agreement

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6. Review the **Activation Result** screen and click **Finish**.

Product Activation

Activation result

Topcon Office is activated.

Expiration date:

Serial number:

Modules included:

License validation will expire in 30 days. Please connect to the internet to validate the license.

Check In

Current activation key requires persistent internet connection

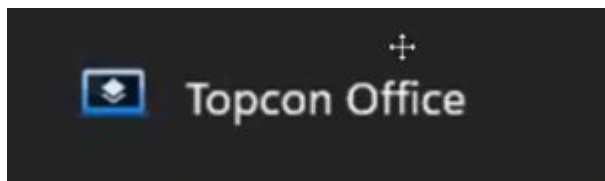
Help Finish

Topcon also has an offline activation method for computers that can't get online. The catch: a license activated offline can't use Topcon's license Check In / Check Out feature, which is how you move a license to

another computer. So I always recommend activating online if you can.

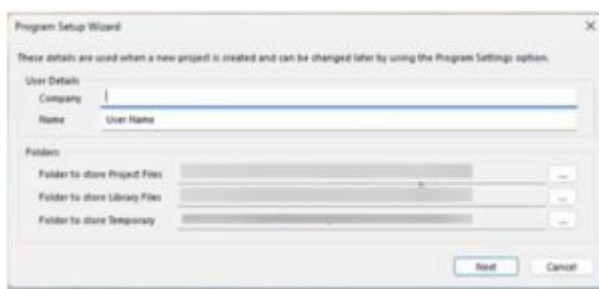
What happens the first time I open MAGNET Office?

You can launch MAGNET Office from the Windows Start menu or by typing its name in the Windows Search bar.



The first time it opens, the **Program Setup Wizard** walks you through some basic setup:

1. Fill in the **User Details**, review the **Folders** and click **Next**.



2. Select your settings and click **Finish**.



That's it. MAGNET Office is installed, activated and ready for your

configurations and projects!

How do I reinstall MAGNET Office on a new computer?

No problem. Your license is tied to the computer it's activated on, so the trick is to release it from the old computer before you activate it on the new one. Topcon calls this **Check In**.

On the old computer (while it still works and is online):

1. Open MAGNET Office and go to **Help > License**.
2. Select **Check In**.
3. Enter your Topcon ID (MAGNET Enterprise) credentials and click **Next**.
4. Topcon warns you that the license will be checked in and the program will restart in Demo Mode. Select **I understand and wish to continue** and click **Next**.

On the new computer:

1. Download and install MAGNET Office the same way you did the first time.
2. Activate it online with the same serial number.

A few things to keep in mind:

- Check In only works for licenses that were activated online. If yours was activated offline, contact your dealer or Topcon support before you retire the old computer.
- If the old computer died before you could check the license in, contact your dealer or Topcon support to get the license released.
- MAGNET Office can also open in Demo Mode after you update to a new version or renew your Service Plan or Subscription. When that happens, just reactivate online with your serial number. Topcon's Reactivating Topcon Office quick guide walks you through it.

Can I install MAGNET Office on more than one

computer?

Installing isn't really the limit. Activation is.

Each MAGNET Office serial number is activated on one computer at a time. Without an active license, MAGNET Office runs in Demo Mode. So if you want to work at the office one week and on your laptop the next, you can check the license in on one computer and activate it on the other, using the steps above.

If you need MAGNET Office running on two computers at the same time, you'll need a license for each one. Talk to an authorized Topcon dealer about your options. See also What you should know about purchasing Topcon.

Where can I find more help from Topcon?

Topcon has quick guides and short videos for activation, Check In / Check Out and reactivation. The videos require a myTopcon NOW! login.

- Quick Guide PDF: MAGNET Office Online Activation
- Quick Guide PDF: MAGNET Office Offline Activation
- Quick Guide PDF: MAGNET Office License Check In and Check Out
- Quick Guide PDF: Reactivating Topcon Office
- Quick Guide Video: Topcon Office License Activation
- Quick Guide Video: Topcon Office License Check-in

Want to know what's new in the latest release? See our running thread on recent improvements to MAGNET Office.

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If you are interested in purchasing products or services we do not offer, we would love to refer you to one of our Trusted Partners. Please [click here](#) to send us a message with your request.