## Welcome!

Thank you for registering for That CAD Girl's 2020 Virtual Workshop.

You should have already received an email with the information shown below.

**PLEASE NOTE**: Any future and updated information regarding the workshops will be posted and updated here <u>http://www.thatcadgirl.com/2020vw</u>.

- 1. ACCESS TO SESSIONS: you will only need your email address and name to attend any session. You WILL NOT need the invoice, order or ticket you may have received when you registered.
- ANNOUNCEMENT and AGENDA: A PDF is attached and you can also find it on the webpage for this event
   <u>http://www.thatcadgirl.com/2020vw</u>
- EACH SESSION WILL REQUIRE that you register or login with your email and password. There are between 6 and 8 different sessions each day. Sorry, can't be helped.
- 4. IF YOU WANT TO RECEIVE AN EMAIL REMINDER FOR A SESSION you will need to pre-register for it. REMINDER EMAILS will be sent one hour before each session.
- If you DO NOT WANT REMINDER EMAILS, you can go to <u>http://www.joingotowebinar.com</u> and enter the MEETING ID to join the meeting. This link and the MEETING IDs for each session will be posted here: <u>http://www.thatcadgirl.com/2020vw</u>.
- IF YOU NEED TO JOIN A SESSION IN PROGRESS, go to <u>http://www.joingotowebinar.com</u> and enter the MEETING
   ID. This link and the MEETING IDs for each session will be posted here: <u>http://www.thatcadgirl.com/2020vw</u>.
- 7. CREDIT WILL NOT BE GIVEN FOR OUR "VIRTUAL BOOTH" SESSIONS refer to the agenda for details. It's clearly marked. I will be setting up a virtual meeting before the first "credit" session of each day and will do the same thing over the lunch break. I will be logging into that session and will be available to answer questions if needed. If I know there are questions ahead of time, I can ask other presenters to also join us "in the booth" to help answer or provide demonstrations.
- TEST SESSIONS ON MONDAY 12/14: If you visit <u>http://www.thatcadgirl.com/2020vw</u> you will see that I have set up 3 test sessions for Monday at 8:00 am, 12:00 pm and 4:00 pm.
   IF YOU ARE CONCERNED ABOUT GETTING ACCESS AND FIGURING OUT YOUR AUDIO AND VIDEO, please take advantage of one of these TEST SESSIONS. The registration and "JOIN IN PROGRESS" links are set up exactly as they will be for the REAL sessions on Tuesday, Wednesday and Thursday.
- 9. IF YOU HAVE TROUBLE LOGGING IN OR GETTING ACCESS ON TUESDAY, WEDNESDAY OR THURSDAY I WILL NOT BE ABLE TO HELP YOU. See #8 above and PLEASE TRY TO ATTEND A TEST SESSION TO ENSURE YOU WON'T HAVE PROBLEMS WHEN IT COUNTS. I have posted the link to the Go To Webinar support team in case you have technical difficulties, they may be able to help.

- 10. CERTIFICATES: I will be sending certificates based on Go To Webinar reporting of your attendance AND ATTENTION LEVEL. You must be logged in under your own name and email address for it to be tracked properly. Also, during registration, I've requested your professional licenses numbers that I will TRY to include on your certificates. Again, I will do my best but I can't guarantee I'll get that working properly. I will have a certificate emailed to you by 12/31 that's as much as I can promise.
- 11. I will do my best to respond to emails that I receive next week but I will either be presenting or monitoring all the sessions in progress. Please have patience but I'll respond as soon as I can. Same goes for Friday... I'm still a one-man (woman) show and know that I'll be swamped.
- 12. I HAVE CREATED A DROPBOX FOLDER here:

http://www.dropbox.com/sh/1pkl90mhltv603n/AAAakGu\_BqU9uTBg5CGujEFxa?dl=0. If any of our presenters have files to share, we'll put them there.

- 13. RECORDINGS: whether you attend the live sessions or not, I plan to record the "for credit" sessions and post the links to the recordings allowing you to re-watch (but no certificates). My initial plan is to have them available until the end of January. Again, saving and posting the recordings is dependent on the technology-gods... cross your fingers it works!
- 14. SESSION SURVEYS Evaluations of each session will pop up AFTER EACH SESSION CONCLUDES AND WILL ALSO BE PROVIDED VIA LINKS IN SESSION FOLLOW UP EMAILS that will come to you the day following each session. We really appreciate your feedback and would ask that you take time to complete some or all of them.
- 15. ASK THE EXPERTS ROUND-TABLE SESSIONS: These are our events on Wednesday. PLEASE COME PREPARED with questions to stump-our-experts! This is YOUR time to question the powers-that-be and to get your wishlist items into the ears of those responsible for developing it!
- 16. WORKSHOP DISCOUNTS these are posted at <u>http://www.thatcadgirl.com/2020vw</u>. Please note that, in order to take advantage of the specials, YOU MUST REQUEST A PROPOSAL FROM ME by 12/18. Get your request in! I'll get back with you as soon as I can.
- 17. SOFTWARE GIVEAWAYS scroll to the bottom of <a href="http://www.thatcadgirl.com/2020vw">http://www.thatcadgirl.com/2020vw</a>.
- 18. LUNCH: Sorry... you're on your own 😌 Hoping we can get back to seeing each other in person and having our buffet lunches next year!