

That CAD Girl

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Welcome to That CAD Girl's 2022 Virtual Workshops!

Please see below for all the details you need to know!

1. **OUR EVENT WEBPAGE**, with the most up to date information and announcements can be found at <http://www.thatcadgirl.com/2022vw>
2. **THAT CAD GIRL CUSTOMER PORTAL** is new for 2022. This page is specific to you and your email address and can be accessed by clicking here <https://methodportal.com/tcg3>. On your portal, click on the **My Training** tab to find:
 - a. Links to pre-register and access the live training sessions
 - b. Links to review recordings of past sessions (posted within 24 hours of end of session)
 - c. Links to download "Certificates of Attendance" (posted within 7 days of end of session)
3. **TEST SESSIONS will be held at 12:00 EST on Monday 11/14 and Monday 11/28**: Links to pre-register and join the test sessions are also posted on the [Event Webpage](#)
IF YOU ARE CONCERNED ABOUT GETTING ACCESS AND FIGURING OUT YOUR AUDIO AND VIDEO, please take advantage of a TEST SESSION. The registration and "JOIN IN PROGRESS" links are set up exactly as they will be for the REAL sessions when they start.
4. **IF YOU HAVE TROUBLE LOGGING IN OR GETTING ACCESS DURING THE LIVE SESSIONS – IT'S UNLIKELY THAT CLAIRE OR I WILL BE ABLE TO HELP YOU**. Once a session has started, if you need help logging in or getting your audio or video working, you will need to ask someone else to help or contact Go To Webinar support here: <http://support.goto.com/webinar>.
5. **ACCESS TO SESSIONS**: You will only need your email address and name to attend any session. You will not need the invoice, order or ticket you may have received when you registered.
6. **ANNOUNCEMENT and AGENDA**: A PDF is attached and you can also find it on the [Event Webpage](#)
7. **EACH SESSION WILL REQUIRE** that you register or login with your email and password. There are several sessions each day – sorry for the redundant requests!
8. **IF YOU WANT TO RECEIVE AN EMAIL REMINDER FOR A SESSION OR ADD IT TO YOUR CALENDAR** you will need to PRE-register for it. Reminder emails will be sent one hour before each session.

9. **JOIN SESSIONS IN PROGRESS:** If you DO NOT WANT REMINDER EMAILS, you can go to <http://www.joingotowebinar.com> and enter the MEETING ID to join any meeting in progress. This link and the MEETING IDs for each session will be posted on our [Event Webpage](#). Claire or I will launch the Go To Webinar session 5-10 minutes before each presentation is set to begin.
10. **ATTENDANCE WILL NOT BE TRACKED AND NO CERTIFICATES WILL BE PROVIDED FOR TEST OR “VIRTUAL BOOTH” SESSIONS** – refer to the agenda for details. It’s clearly marked.
11. **CERTIFICATES** will be posted to your [THAT CAD GIRL CUSTOMER PORTAL](#), under the **My Training tab** within 7 days of the end of each day of the workshop. If you have professional license numbers you would like to have displayed on your certificate, please go to the **Home tab** and add those details.
12. **I HAVE CREATED A DROPBOX FOLDER HERE:**
https://www.dropbox.com/sh/6qxq7nqk7j90wek/AAAk6GKcrCx_ap_QLN4AXtFja?dl=0. If we have files to share, we’ll put them there.
13. **SESSION RECORDINGS (TECHNOLOGY PERMITTING)** will be available within 24 hours of the end of each session at this [GoToStage link](#) for a few weeks and from the **My Trainings tab** on your [THAT CAD GIRL CUSTOMER PORTAL](#).
14. **SESSION SURVEYS** – Evaluations of each session will pop up AFTER EACH SESSION CONCLUDES AND WILL ALSO BE PROVIDED VIA LINKS IN SESSION FOLLOW UP EMAILS that will come to you the day following each session. We really appreciate your feedback and would ask that you take time to complete some or all of them.
15. **WORKSHOP DISCOUNTS AND GIVEAWAYS** – these will be posted on the [Event Webpage](#). Please note that, in order to take advantage of the specials, YOU MUST REQUEST A PROPOSAL FROM ME BY 12/14. Get your request in! Claire or I will get back with you as soon as we can.